



VILLAGE OF AMBERLEY VILLAGE, OH GENERAL INFORMATION

Amberley Village covers an approximate area of 5 square miles, with approximately 26 miles of streets. The population, as counted in the 2020 census, is 3,838.

Amberley Village was incorporated as a village on April 5, 1940. The primary purposes for its incorporation were to give local control over planning and zoning in order to preserve the residential and rural character of the community, and to provide its own police and fire protection.

FORM OF GOVERNMENT

In November 1954, a home rule charter was adopted by a vote of the citizens. The charter established the Council/Manager form of local government under which the Village has operated since that time.

THE COUNCIL

Seven residents are elected on a non-partisan ballot every two years to serve as Council Members. One councilperson is elected from each of five councilmanic districts and two are elected at large. All voters, regardless of district of residence, vote for all seven council members.

All matters of policy affecting the health, welfare, safety, and general government of the Village are decided by the Council. This includes the adoption of ordinances and resolutions, which become laws of the Village supplementing state and federal laws.

Council appoints a Solicitor, Treasurer, and Clerk to serve for its two-year term. The Village Manager serves a continuous indefinite term at the pleasure of Council. He may be removed and replaced at any time by a vote of five of the seven members of council.

THE MAYOR

The Council, by majority vote, selects one of its members to serve as Mayor and one to serve as Vice-Mayor. The Mayor presides at all meetings of the Council, is the ceremonial head of the Village. Historically, the Mayor has also served as the Judge in the Mayor's Court, however, Amberley Village has employed a magistrate to serve as Judge since 2012.

MAYOR'S COURT

All cases involving violations of Village ordinances, including traffic cases, are heard in the Mayor's Court. Regularly scheduled sessions are held in the Council Chamber, which also serves as a court room.

VILLAGE MANAGER

The Village Manager is the Chief Executive and Administrative Officer of the Village, and as such is responsible for the conduct of all the affairs of the Village in accordance with the policies established by Council. He appoints all full-time employees of the Village on the basis of their qualifications for their jobs, with the concurrence of approval of Council. He attends all meetings of the Council where he has a voice in the discussions, but no vote. He is also a member of the Planning Commission and the Board of Zoning Appeals.

PLANNING AND ZONING

The Planning and Zoning Commission, which also serves as the Board of Zoning Appeals, consists of three citizens of the Village appointed by the Mayor with the approval of Council for overlapping six-year terms, plus one member of Council, and the Village Manager.

BUILDING APPROVALS

All plans for residential or other structures are examined, permits issued, and inspections made by the Hamilton County Building Inspector. Electrical inspections are made by the Ohio Inspection Bureau. Plumbing inspections are made by the Hamilton County Health Department.

PUBLIC SAFETY DEPARTMENT

The police and fire protection by the Village are unique in that the Police Department is also the Fire Department. All officers are trained and qualified in both types of duties. The Police Chief heads this department.

SERVICE DEPARTMENT

The maintenance, repair, and marking of streets, the maintenance of storm and sanitary sewers, and the maintenance of all public property are the responsibilities of this department, which is directly responsible to the Village Manager.

LIFE SQUAD

Calls to the Life Squad must be made through the Police Department. The Reading Life Squad/EMS responds to calls from our department per a five-year contract with the Reading Fire Department.

FIRE INSPECTION

Amberley Village Fire Department provides periodic fire prevention inspections at the request of the residents in the Village and annually at all temples, schools, and industries.

WASTE COLLECTION

Garbage and waste collection services are provided by the Village through a contract with Rumpke Waste. Residents who wish rear line trash pick-up must pay a fee for this service. Call Rumpke at 513-742-2900 to inquire about this option. Trash is picked up on all holidays except for Christmas and New Years Day. When your trash day falls on one of these holidays, garbage is picked up on the day following the holiday. Curbside recycling has also been implemented in Amberley Village. If your home does not have a

recycling bin when you move in, please call the Amberley Administration Office to obtain one (513-531-8675).

HEALTH SERVICE

All health and sanitary regulations are administered by the Board of Health of the Hamilton County General Health District, of which Amberley Village is a part and to which Amberley Village pays an annual fee.

SCHOOL

Amberley Village is included in the Cincinnati School District. Any questions relating to schools should be referred directly to the Cincinnati Board of Education.

RELIGIOUS ORGANIZATIONS

There are five Jewish Temples in Amberley Village, including:

- Isaac M. Wise Temple, 8329 Ridge Road, (513) 793-2556
- Rockdale Temple, 8501 Ridge Road, (513) 891-9900
- Adath Israel Temple, 3201 East Galbraith Road, (513) 793-1800
- Sha'arei Torah 2400 Section Road, (513) 620-8080
- Congregation Zichron Eliezer (CZE), 2455 Section Road, (513) 631-4900

RECREATION

The Village maintains two baseball diamonds adjacent to the Village Hall for the use of organized knothole baseball teams. Organized soccer leagues also used these fields during soccer season. The Village constructed four tennis/pickleball courts for use by residents of the Village and their guests, and charges a minimal annual fee to cover the cost of the keycards. A paved jogging track is also available at the Village Municipal Complex. It is divided into two parts: the Upper and Lower Tracks. The Lower Track is a total of 1,644 feet and the Upper Track is 2,144 feet in length for a total of 3,788 feet, or approximately seven tenths of a mile. Recreational activities are administered by a recreational committee comprised of Village Council members appointed by the Mayor.

UTILITIES

Water is supplied by Greater Cincinnati Water Works and billed directly to consumers. Gas and electric services are provided by Duke Energy. Amberley Village offers aggregation programs for both gas and electric services. Please visit the Village website at www.amberleyvillage.org for more information and current rates.

There is limited public transportation in the Village, including one primary Metro route along Galbraith Road. In addition, privately chartered or Board of Education chartered school buses pick up students throughout the Village. For more information, visit www.Go-Metro.com, or contact your local school.



BRUSH COLLECTION REGULATIONS

1. Residents should place brush and limbs at the edge of the road. Please cut the limbs **only** to the size required for **you** to move them.
2. Do not stack or pile the brush/limbs. If brush is piled, it is more difficult for Village crews to separate the material and move the brush quickly.
3. When placing limbs near the road, leave them side by side, with the broken or cut end of the limb placed closet to the street.
4. Residents are responsible to see that contractors (builders, plumbers, roofers, tree surgeons, landscapers, and lawn services) remove their own materials and waste from the yard.
5. Small sticks, twigs, clippings, and raked material should be placed in lawn waste bags and/or cans to be picked up by the trash collector on your regular waste collection day.
6. Vines and stickers must be kept separate from other material, cut into 4-foot lengths, and bundled and tied with string (not wire).

LEAF COLLECTION GUIDELINES

During leaf season (October 15 until December 31 unless otherwise notified), we appreciate your taking note of the following procedures for the disposal of leaves:

1. Bulk leaves must be raked to the curb and will be picked up by the Village Service Department using vacuum leaf collectors during the Fall/Winter season. During other times of the year, unwanted leaves must be bagged and/or placed in the regular trash bin and set at the curb for regular trash removal.
2. **Residents are required to keep brush clippings and other debris separate from leaves.** Leaf piles containing brush and other debris will **not** be picked up. Such debris can damage leaf collection equipment.
3. Leaves should be piled at the curb line but **must not be placed in the street.** Leaves placed in the street clog gutters and storm drains and may constitute a traffic hazard.

4. Leaf piles blocked by parked cars will not be picked up. Leaves should not be placed under low hanging tree limbs. It is impossible for us to get the leaf collection equipment into such tight areas.

Every effort is made to collect leaves in each area of Village as often as possible. A regular weekly schedule is not possible during the heaviest leaf fall. The accumulation of leaves is, of course, affected by many factors including the weather and the decision by individual residents as to when they will rake their leaves. As a result, it is impossible to announce a firm schedule for collection. The Village Administration monitors the leaf collections progress daily to assure that each area of the Village is serviced as often as conditions permit.



TENNIS/PICKLEBALL COURTS

The following are general regulations and courtesy rules for residents and their guests who utilize the tennis courts. The Village strives to maintain the quality of the courts and the appearance of the grounds around the courts. These rules are intended to help make tennis and pickleball even more enjoyable for our residents and their guests.

MEMBERSHIP RULES

1. Residents wishing to utilize the Amberley tennis/pickleball courts who do not already have a current keycard must purchase one to gain entry to the tennis courts. The lock on the tennis courts is changed every two years at the beginning of April. At the beginning of this two-year period the charge for the keycards is \$50.00. If a card is not purchased until after April of the second year of this two-year period, the charge is only \$30.00. Non-resident cards are available for \$100 or \$70 based on the time of purchase as outlined above.
2. Use of the tennis/pickleball courts is restricted to keycard holders and their guests.
3. No cardholder using the courts may bring more than three guests at any one time.

COURTESY RULES

1. No food or beverage is permitted on the courts.
2. When people are waiting to play, players must limit their playing time to a one hour maximum. To assure compliance with this rule, courts must be relinquished at change-over time, regardless of the time the courts have been in use by the players occupying the courts. Change-over time is defined as the exact hour (i.e., 12:00 noon, 1:00 p.m., 2:00 p.m., etc.)
3. Waiting players have their choice of court at change-over.
4. Utilization of courts is restricted to daylight hours. No person may enter the tennis courts for any purpose after dark.
5. Please proceed to take the tennis court **only** when your full playing party is present. It is not permissible for one person to hold the court while waiting for others to arrive.
6. Acts of vandalism and littering will be prosecuted under appropriate Village Ordinances.

CLOTHING

1. Only regulation tennis shoes are permitted on the courts.
2. Appropriate clothing must be always worn on the courts. Men must wear shirts.



PHONE LISTINGS FOR COMMONLY CALLED NUMBERS

AMBERLEY VILLAGE POLICE/FIRE DEPARTMENT	
Emergency Fire or Medical	911
Non-Emergency	513-531-2040
OTHER EMERGENCY NUMBERS	
Poison and Drug Information	800-222-1222
Crisis and Personal Counseling	988
AMBERLEY VILLAGE ADMINISTRATION	
Village Manager	513-531-8675
Village Clerk	513-531-8675
Service Director	513-531-8675
HAMILTON COUNTY BOARD OF ELECTIONS	
General Information	513-632-7000
Registration	513-632-7025
Location to Vote	513-632-7026
Absentee Ballot	513-632-7040
HAMILTON COUNTY AUDITOR	
Real Estate Valuation (Property Tax Questions)	513-946-4000
HAMILTON COUNTY BOARD OF HEALTH	
	513-946-7800
HAMILTON COUNTY PLANNING & DEVELOPMENT	
	513-946-4550
RUMPKE WASTE	
General Information	800-828-8171
MOTOR VEHICLE INFORMATION (Drivers License, Title Transfer)	
Sharonville License Bureau, 11177 Reading Road	513-563-1420
Montgomery License Bureau, 9997 Montgomery Road	513-891-2234
POSTAL INFORMATION	
Main Office, 1623 Dalton Avenue	800-275-8777
HAMILTON COUNTY ANIMAL SHELTER	
	513-541-7387
UTILITIES	
Duke	800-544-6900
Cincinnati Water Works	513-591-7700
Metropolitan Sewer District	513-352-4900



CRIME PREVENTION TIPS

WHAT TO DO WHEN LEAVING YOUR HOME FOR AN EXTENDED PERIOD

- Ensure your residence maintains the appearance of occupancy
- Maintain the customary positioning of shades and blinds
- Pause mail and newspaper deliveries or have someone retrieve them daily
- Suspend or cancel subscriptions that deliver to your door
- Verify the functionality of door and window locks and ensure they are secured
- Activate your home alarm system if available
- Arrange for regular maintenance services such as lawn care or snow removal, depending on the season
- Utilize timers or smart devices to control lighting both indoors and outdoors
- Employ timers or smart devices for televisions or radios
- Inform a trusted individual of your travel itinerary
- Arrange for periodic parking in your driveway by a trusted individual
- Don't hide spare keys.

CONTACT AMBERLEY VILLAGE POLICE TO SIGN UP FOR VACATION HOUSE CHECKS, AND MAKE SURE KEYS AND ACCESS CODES ARE UP TO DATE



AMBERLEY VILLAGE ALERT SYSTEM

STAY INFORMED AND SAFE

All Amberley Village residents and businesses are encouraged to register for the Amberley Village Alert System (AVAS). The system, which is part of Hamilton County's Alert HC, is a mass notification system tied into Smart911.

AVAS allows the Village to contact residents with updates and alerts targeted to your address, including traffic issues, road blocks, utility failures, weather emergencies and events. Sign up to tailor messages to your preferred method of contact. Registrants can opt out at any time.

REGISTER ONLINE

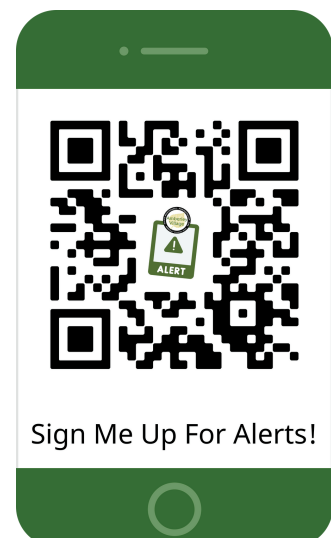
<https://www.Smart911.com>

REGISTER ON YOUR SMARTPHONE

Scan the QR Code below

REGISTER BY PHONE OR IN PERSON

Residents without internet access or who require assistance may call Amberley Village Dispatch at 513.531.2040 or visit the Public Safety window at the Municipal Building 24/7 for assistance





RESIDENT & PROPERTY INFO

The information you provide will only be used to better serve you and your household in case of an emergency, or as a means of communicating with you regarding Village business. As a reminder, please register for an alarm permit (if applicable) and leave a key to your residence at the Police Station as required by Village Code Section 91.05. Your information will automatically be included in our Amberley Village Alert System and E-News distribution list unless you opt out on the back of this form.

RESIDENT & PROPERTY INFORMATION

PROPERTY OWNER(S) NAME:	
ADDRESS:	DOB:
LANDLINE:	CELL PHONE:
WORK PHONE:	EMAIL:
DO YOU HAVE AN ALARM SYSTEM IN USE:	IS THIS RENTAL PROPERTY:
ALARM CO NAME:	ALARM CO PHONE NUMBER:
KEYS ON FILE:	GARAGE DOOR CODE:
DO YOU HAVE CAMERAS ON THE HOME:	NO SOLICITATION LIST:

ADDITIONAL INFORMATION

FOR EXAMPLE: ARE ANY HOUSEHOLD MEMBERS PHYSICALLY INCAPACITATED OR DOES ANYONE HAVE SPECIAL NEEDS?

EMERGENCY CONTACTS

NAME:	LANDLINE:	CELL PHONE:
NAME:	LANDLINE:	CELL PHONE:

ADULTS AND CHILDREN LIVING IN THE RESIDENCE

NAME:	CELL PHONE:
EMAIL:	DOB:

NAME:	CELL PHONE:
EMAIL:	DOB:

NAME:	CELL PHONE:
EMAIL:	DOB:

NAME:	CELL PHONE:
EMAIL:	DOB:

NAME:	CELL PHONE:
EMAIL:	DOB:

PETS IN THE RESIDENCE

# OF DOGS	# OF CATS
# AND TYPE OF OTHER PETS:	

CONSENT AND AGREEMENT

I understand the information provided above will be used for enrollment in the Amberley Village Alert System and a monthly E-News subscription. Please check the box below if you do not want your information used for these purposes. ☐

RESIDENT SIGNATURE:	RESIDENT SIGNATURE:
DATE:	DATE:



VACATION/ VACANT HOUSE CHECK

If you are planning to be away from your home for a significant period of time, we will be happy to periodically check on your property for security purposes.

RESIDENT & PROPERTY INFORMATION

DATE & TIME LEAVING:	DATE & TIME RETURNING:
PROPERTY OWNER(S) NAME:	
AMBERLEY VILLAGE ADDRESS:	
AWAY ADDRESS:	
DO YOU HAVE AN ALARM SYSTEM IN USE:	KEYS ON FILE WITH AVPD:
ALARM CO NAME:	ALARM CO PHONE NUMBER:
LOCAL CONTACT PERSON NAME & CELL PHONE:	GARAGE DOOR CODE:

EXPECTED ACTIVITY ON PREMISES

IS ANYONE EXPECTED ON YOUR PROPERTY, I.E., LAWN CARE, SNOW REMOVAL, FAMILY MEMBERS, DELIVERY SERVICES, ETC:	
NAMES AND EXPECTED DATES OR TIMES:	
DO YOU HAVE OUTDOOR LIGHTS ON TIMERS / WHAT TIMES:	
DO YOU HAVE INDOOR LIGHTS, RADIOS OR TELEVISIONS ON TIMERS:	

EMERGENCY CONTACT/KEY LEFT WITH:

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ALARM PERMIT APPLICATION

PERMIT NO. _____

DATE. _____

ALARM PERMIT INFORMATION

PROPERTY OWNER(S) NAME:

ADDRESS:

ALARM COMPANY:

ALARM COMPANY ADDRESS & TELEPHONE NUMBER:

MAKE AND MODEL OF EQUIPMENT BEING INSTALLED:

TYPE OF ALARM SYSTEM (BURGLARY, FIRE, ETC):

LOCATION OF TRIGGERING DEVICE:

LOCATION OF CONSOLE:

OPERATING INSTRUCTIONS & RESET CODE:

§ 91.05 INSTALLATION PERMIT REQUIRED.

No burglar alarm or other emergency alarm installation in any residence or other structures in this village shall be undertaken until a permit for such installation is issued to the subscriber and/or property owner by the Village Manager.

APPLICANT AGREEMENT

THE APPLICANT COMMITS TO FURNISHING A KEY FOR THE ALARM SYSTEM AND GRANTING ACCESS TO THE MAIN CONTROL PANEL. THEY ALSO AGREE TO UTILIZE THE DESIGNATED CODE NUMBER FOR INSTALLATION AND ADHERE TO ALL REGULATIONS OUTLINED IN THE AMBERLEY VILLAGE CODE REGARDING ALARM INSTALLATIONS.

APPLICANT SIGNATURE:

PERMIT ISSUED BY:

DATE:

DATE:



SENIOR SAFETY PROGRAM

Amberley Village has launched a Senior Safety Program to help senior citizens remain independent in their own homes. The program is presented by the Amberley Village Police Department in partnership with the Jewish Home of Cincinnati. The Senior Safety Program will provide comprehensive safety checks and connect seniors with community services aimed at helping our senior community. If you would like to participate in the program, please provide the information requested below.

RESIDENT INFORMATION

Name _____

Address _____

Phone _____

Email _____

Are there any specific concerns you would like to discuss?

Please explain: _____

Are there other family members you would like to be present during our visit?

Name:

Cell phone:

Name:

Cell phone:

To inquire further or to seek services, reach out to Senior Resource Officer Chris Perry at 513-531-2040. To submit this form, please drop it off at our Dispatch window or email it to SeniorSafety@amberleyvillage.org.



AMBERLEY VILLAGE POLICE DEPARTMENT
Senior Safety Program
In partnership with Jewish Home of Cincinnati